

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 11:30 a.m. on the above date. In order to help stop the spread of the COVID-19 virus, this meeting was held electronically. Chapter 21.8 of the Iowa Code allows for an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical. Present on the conference call were Trustees Richard Main, Jerry Runneberg and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the agenda for the April 27, 2020 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the minutes of the March 31, 2020 Regular Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the summary of receipts for March 2020 in the amount of \$430,328.87 and the list of expenses for March 2020 in the amount of \$380,904.83. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R Electric	\$ 319,548.22
A/R Communications	\$ 61,871.68
Merchandise/Services – Electric	\$ 115.00
Merchandise/Services – Communications	\$ 36.00
Carrier Access Fees	\$ 2,841.09
Write Off Recovery – Electric	\$ 48.00
Accounts Payable – Communications	\$ 224.99
Energy Assistance	\$ 960.00
Deposits – Electric	\$ 1,179.41
Deposits – Internet	\$ 284.00
Deposits – Telephone	\$ 25.00
Deposits – Cable TV	\$ 106.00
Marathon Loan – Principal Payment	\$ 1,320.67
Marathon Loan – Interest Payment	\$ 262.85
Marathon Energy Sales	\$ 10,136.30
Tower Lease	\$ 3,300.00
Attachment H Revenues	\$ 27,597.18
Miscellaneous – Electric	\$ 63.20
Miscellaneous – Telephone	\$ 36.00
Miscellaneous – Cable TV	\$ 256.88
Supplies – Cable TV	\$ (26.59)
Legal Fees – Electric	\$ 112.99
Office Supplies – Electric	\$ 30.00
Total Cash Receipts	\$ 430,328.87

Electric Receipts	\$ 361,373.82
Communications Receipts	\$ 68,955.05
Total Cash Receipts	\$ 430,328.87

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 85.28
Advanced Control Systems	SCADA System Support	\$ 1,237.02
AFLAC	Employee Contributions	\$ 245.80
After Prom Party	Donation	\$ 200.00
Alliant Energy	Natural Gas	\$ 345.07

Aureon	CALEA/SS7/Switching/Transport	\$	522.76
Avesis	Group Vision Insurance	\$	116.53
Big 10 Network	Programming Fees	\$	523.20
Border States Electric	1-Phase Transformer Bases	\$	3,431.88
Buena Vista County Treasurer	Property Taxes	\$	160.00
Century Link Access	Access/Transport Fees	\$	558.82
Century Link Lexcis	Directory Listings	\$	25.84
Clay County Treasurer	Property Taxes	\$	91.00
Coffman Locksmith	New Door Lock & Key	\$	199.82
Consortia Consulting	Consulting Contract	\$	900.00
Counsel	Lanier Copier Support	\$	55.70
Customers	Deposit/Closed Account Refunds	\$	267.07
Department of Energy	WAPA Power Bill	\$	30,107.99
DGR Engineering	Electric Rate Study	\$	1,188.00
Employee Benefit Systems	Self-Funding – Administration	\$	120.00
Employee Benefit Systems	Self-Funding – Claims	\$	2.54
Fox Sports Net North	Programming Fees	\$	1,375.20
Hearst Television	Programming Fees	\$	1,236.60
ICMA RC	Employee Contributions	\$	800.00
Iconnectiv	Local Number Portability	\$	19.52
Internal Revenue Service	Payroll Taxes	\$	7,111.45
Iowa Department of Revenue	Sales Tax	\$	8,313.00
Iowa Department of Revenue	State Withholding	\$	1,211.00
Iowa Public Employees Retirement System	IPERS Contributions	\$	4,710.49
Itron, Inc.	Annual Maintenance/Support	\$	1,940.91
KTIV-TV	Programming Fees	\$	798.00
Laurens, City of	Utility Billing	\$	84,335.15
Laurens Food Pride	Supplies	\$	50.13
Laurens House of Print	Printing Services	\$	99.51
Laurens Municipal Power & Communications	Communications Bill	\$	147.86
Laurens Municipal Utilities	Utility Bill	\$	205.52
Laurens Plumbing	Supplies	\$	266.81
Laurens State Bank	Service Charges	\$	29.82
Laurens Sun	Publications/Advertising	\$	435.58
Long Lines	Comm. Services/RF Gateway	\$	13,189.99
Merchant Bankcard	Credit Card Processing Fees	\$	908.34
Messenger	Advertising	\$	409.00
Mid America Communications	Adtran Provisioning	\$	101.65
Mid-American Energy	NEAL 4 Operations	\$	64,000.00
Midwest Liquid Systems	Underground Tank Maintenance	\$	949.06
National Cable Television Cooperative	Programming Fees	\$	13,581.05
Nexstar Broadcasting	Programming Fees	\$	1,204.20
NIMECA	Power Bill/Taxes/MCR	\$	84,636.29
Oakhill Consulting	Fiber-To-The-Home Project	\$	66.00
Office Elements	Office Supplies	\$	29.00
Payroll	Salaried, Hourly & Overtime	\$	20,512.46
PLIC-SBD Grand Island	Life/Disability Insurance	\$	497.84
Plymouth County Treasurer	Property Taxes	\$	92.00
Pocahontas County Treasurer	Property Taxes	\$	5,861.50
Pop Media	Programming Fees	\$	45.90
Postmaster	Postage	\$	498.00
Prins, Reid	Landfill Fees	\$	58.42
Pro Cooperative	Fuel	\$	219.36
R&D Industries	Network Support	\$	467.00
Roettger, Caleb	Safety Footwear	\$	176.74

Secure Shred Solutions	Paper Shredding	\$	24.00
Sonksen, Karla	Office Supplies	\$	8.56
Spencer Municipal Utilities	Transport Fees	\$	1,321.50
T & R Service Company	Transformer Disposal	\$	5,113.00
Tegna	Programming Fees	\$	1,404.00
Verizon	Wireless Phone Service	\$	218.60
Webster County Treasurer	Property Taxes	\$	632.50
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	8,048.09
Woodbury County Treasurer	Property Taxes	\$	2,371.00
Zcorum	Cable Modem Provisioning	\$	788.91
	Total Expenses	\$	380,904.83

Electric Expenses	\$	324,111.35
Communications Expenses	\$	56,793.48
Total Expenses	\$	380,904.83

The Trustees reviewed the Utility Funds Report, Balance Sheet and Income Statement for March 2020. Motion by Trustee Storms and seconded by Trustee Runneberg to have the Investment Committee reinvest CDs 24433, 71074, and 70938 upon maturity. Ayes: All. Nays: None. Motion carried.

Discussion was held on the LMPC Infectious Disease (COVID-19) Response Plan. No significant changes were made. No specific action was taken.

Discussion was held on a Fiber-To-The-Home system in Laurens. No specific action was taken.

Discussion was held on refinancing our Electric Revenue Bonds from 2012 in order to improve the interest rates and save us some money. No specific action was taken.

Discussion was held on the cold storage building we need. No specific action was taken.

Motion by Trustee Runneberg and seconded by Trustee Storms to adjourn the meeting at 1:10 p.m. Ayes: All. Nays: None. Motion carried.

Chairman, Board of Trustees

ATTEST: _____
Secretary, Board of Trustees