

August 24, 2020

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 5:15 p.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the agenda for the August 24, 2020 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the minutes of the July 21, 2020 Regular Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the summary of receipts for July 2020 in the amount of \$445,509.95 and the list of expenses for July 2020 in the amount of \$339,191.40. Ayes: All. Nays: None. Motion carried.

### **Summary of Receipts**

A/R – Electric	\$ 261,824.39
A/R – Communications	\$ 67,393.54
Merchandise/Services – Electric	\$ 1,075.00
Merchandise/Services – Communications	\$ 92.00
Carrier Access Fees – Communications	\$ 4,995.66
Write-Off Recovery – Electric	\$ 1,455.00
Write-Off Recovery – Communications	\$ 250.00
Energy Assistance – Electric	\$ 241.81
Deposits – Electric	\$ 3,210.00
Deposits – Internet	\$ 329.00
Marathon Loan – Principal Payment – Electric	\$ 60,895.67
Marathon Loan – Interest Payment – Electric	\$ 250.26
Marathon Energy Sales – Electric	\$ 10,478.24
E911 Fees – Communications	\$ 1,283.37
Tower Lease – Communications	\$ 1,200.00
Attachment H Revenues – Electric	\$ 27,628.02
Miscellaneous – Telephone	\$ 36.00
Miscellaneous – Cable TV	\$ 71.99
Office Supplies – Electric	\$ 60.00
Work Comp Insurance Refund – Electric	\$ 1,677.00
Work Comp Insurance Refund – Internet	\$ 541.80
Work Comp Insurance Refund – Telephone	\$ 258.00
Work Comp Insurance Refund – Cable TV	\$ 103.20
Property Insurance Refund – Electric	\$ 104.00
Property Insurance Refund – Internet	\$ 33.60
Property Insurance Refund – Telephone	\$ 16.00
Property Insurance Refund – Cable TV	\$ 6.40
<b>Total Cash Receipts</b>	<b>\$ 445,509.95</b>

Electric Receipts	\$ 368,899.39
Communications Receipts	\$ 76,610.56
<b>Total Cash Receipts</b>	<b>\$ 445,509.95</b>

### **List of Expenses**

A & M Laundry	Dust Mops & Mats	\$ 85.28
AFLAC	Employee Contributions	\$ 245.80
Alliant Energy	Natural Gas	\$ 374.58
August Enterprises LLC	Asbestos Removal	\$ 1,995.00

Aureon	CALEA/SS7/Switching/Transport	\$	552.05
Avesis	Group Vision Insurance	\$	108.48
Big 10 Network	Programming Fees	\$	529.74
Border States Electric	Ground Rods/Lineman Tool	\$	294.86
Century Link Access	Access/Transport Fees	\$	558.65
Century Link Lexcis	Directory Listings	\$	25.84
Charger Pride	Advertising School Calendars	\$	50.00
Cleveland, Chad	Hosting Services/Domain Renewal	\$	171.85
Consortia Consulting	Consulting Contract	\$	900.00
Counsel	Lanier Copier Support	\$	72.00
Customers	Deposit/Closed Account Refunds	\$	969.55
Department of Energy	WAPA Power Bill	\$	30,934.10
DGR Engineering	Electric Rate Study	\$	540.00
Employee Benefit Systems	Self-Funding – Administration	\$	120.00
Employee Benefit Systems	Self-Funding – Claims	\$	438.32
Fox Sports North	Programming Fees	\$	1,363.74
Grainger	Fuel Meter/Compartment Boxes	\$	372.22
Gray Television Group	Programming Fees	\$	1,340.00
Hearst Television	Programming Fees	\$	1,222.86
ICMA RC	Employee Contributions	\$	800.00
Iconnectiv	Local Number Portability	\$	16.83
Internal Revenue Service	Payroll Taxes	\$	7,211.45
Internal Revenue Service	Federal Excise Tax	\$	754.01
Interstate TRS Fund	TRS Fund Assessment	\$	2,567.52
Iowa Department of Revenue	Sales Tax	\$	6,796.00
Iowa Department of Revenue	State Withholding	\$	1,231.00
Iowa One Call	Locates	\$	111.60
Iowa Public Employees Retirement System	IPERS Contributions	\$	4,761.19
Iowa Utilities Board	DPRS Assessment	\$	39.17
KTIV-TV	Programming Fees	\$	1,518.00
Laurens, City of	Utility Billing	\$	94,416.24
Laurens Food Pride	Cleaning Supplies	\$	179.69
Laurens House of Print	Paper	\$	48.15
Laurens Municipal Power & Communications	Communications Bill	\$	200.99
Laurens Municipal Utilities	Utility Bill	\$	224.38
Laurens Plumbing	Dehumidifier/Supplies	\$	584.75
Laurens State Bank	Service Charges	\$	29.82
Laurens Sun	Publications/Advertising	\$	173.83
Library of Congress	SA1 Royalty Licensing Fees	\$	67.00
Long Lines	Communication Services	\$	9,487.08
LS Engineers, Inc.	Industrial Foundation Bldg. Review	\$	4,265.00
Merchant Bankcard	Credit Card Processing Fees	\$	894.86
Messenger	Advertising	\$	189.00
Mid-American Energy	NEAL 4 Operations	\$	40,000.00
National Cable Television Cooperative	Programming Fees	\$	13,663.63
Nexstar Broadcasting	Programming Fees	\$	1,190.82
NIMECA	Power Bill / MCR Bill	\$	55,611.33
Norgaard Sand & Gravel	Pea Rock	\$	293.91
Northern Tool & Equipment	Trailer Dolly	\$	197.18
Oakhill Consulting	FTTH Project	\$	2,046.00
Office Elements	Office Supplies	\$	74.25
Payroll	Salaried, Hourly & Overtime	\$	20,719.10
PLIC-SBD Grand Island	Life/Disability Insurance	\$	497.84
Pocahontas County 911	E911 Fees	\$	1,283.37
Pop Media	Programming Fees	\$	45.39

Postmaster	Postage	\$	887.50
Pro Cooperative	Fuel	\$	253.25
R&D Industries	Network Support	\$	610.75
Richardson's Service	Vehicle Maintenance	\$	70.91
Secure Shred Solutions	Paper Shredding	\$	24.00
Sonksen, Karla	Supplies	\$	13.64
Spencer Municipal Utilities	Transport Fees	\$	660.75
Tegna	Programming Fees	\$	1,388.40
TP Anderson & Company	Audit Fees	\$	3,760.00
TSB Inc.	CMTS Upgrade	\$	6,924.71
US Bank	Hallway Mirrors/Brochure Holders	\$	47.63
US Card Systems	Credit Card Terminal Lease	\$	29.95
Verizon	Wireless Phone Service	\$	218.20
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	8,048.09
Zcorum	Cable Modem Provisioning	\$	798.32
	<b>Total Expenses</b>	<b>\$</b>	<b>339,191.40</b>
	Electric Expenses	\$	269,433.52
	Communications Expenses	\$	69,757.88
	<b>Total Expenses</b>	<b>\$</b>	<b>339,191.40</b>

The Trustees reviewed the Utility Funds Report, Balance Sheet, and Income Statement for July 2020. CD # 70403 recently matured. The Board reviewed the CD interest rate quotes received. Motion by Trustee Storms and seconded by Trustee Runneberg to reinvest and purchase a \$550,000.00 CD from Laurens State Bank for a 6-month term. Ayes: All. Nays: None. Motion carried.

The Board reviewed the proposed demolition specifications for the structure directly South of the City's water tower – also known as the freezer building. Motion by Trustee Runneberg and seconded by Trustee Storms to approve the demolition specifications for the structure directly South of the City's water tower. Ayes: All. Nays: None. Motion carried.

At 6:35 p.m. the Trustees and General Manager left the Municipal Building to tour the LMPC facilities.

Motion by Trustee Storms and seconded by Trustee Runneberg to adjourn the meeting at 8:40 p.m. Ayes: All. Nays: None. Motion carried.

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Chairman, Board of Trustees

ATTEST: \_\_\_\_\_  
Secretary, Board of Trustees