

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 11:30 a.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the agenda for the November 30, 2020 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the minutes of the October 22, 2020 and November 20, 2020 Board meetings. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the summary of receipts for October 2020 in the amount of \$380,124.79 and the list of expenses for October 2020 in the amount of \$292,021.47. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R – Electric	\$ 265,257.48
A/R – Communications	\$ 63,183.45
Merchandise/Services – Electric	\$ 2,559.02
Merchandise/Services – Communications	\$ 172.00
Carrier Access Fees – Communications	\$ 6,275.64
Deposits – Electric	\$ 3,100.00
Deposits – Internet	\$ 354.00
Deposits – Telephone	\$ 50.00
Deposits – Cable TV	\$ 25.00
Marathon Energy Sales – Electric	\$ 11,517.16
Tower Lease – Communications	\$ 3,300.00
Attachment H Revenues – Electric	\$ 24,195.55
Miscellaneous – Telephone	\$ 36.00
Miscellaneous – Cable TV	\$ 39.25
Office Supplies – Electric	\$ 60.00
Programming Fees Refund – Communications	\$ 0.24
Total Cash Receipts	\$ 380,124.79

Electric Receipts	\$ 306,689.21
Communications Receipts	\$ 73,435.58
Total Cash Receipts	\$ 380,124.79

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 127.92
AFLAC	Employee Contributions	\$ 245.80
Alliant Energy	Natural Gas	\$ 348.10
Aureon	CALEA/SS7/Switching/Transport	\$ 1,058.75
Aveis	Group Vision Insurance	\$ 108.48
Big 10 Network	Programming Fees	\$ 531.92
Border States Electric	200A Protective Caps/HV Lube	\$ 555.28
Century Link Access	Access/Transport Fees	\$ 1,378.61
Century Link Lexcis	Directory Listings	\$ 29.34
Cleveland, Chad	Meeting Expense	\$ 44.85
Consortia Consulting	Consulting Contract	\$ 985.00
Counsel	Lanier Copier Support	\$ 48.72
Customers	Deposit/Credit Refunds	\$ 276.35
Department of Energy	WAPA Power Bill	\$ 27,164.08

Employee Benefit Systems	Self-Funding – Administration	\$	120.00
Employee Benefit Systems	Self-Funding – Claims	\$	2,500.33
Fox Sports Net North	Programming Fees	\$	1,403.85
Fransyl Equipment	Boom Truck Maintenance	\$	1,845.75
Hearst Television	Programming Fees	\$	1,232.02
ICMA RC	Employee Contributions	\$	800.00
Internal Revenue Service	Payroll Taxes	\$	7,471.74
Internal Revenue Service	Federal Excise Tax	\$	724.39
Interstate TRS Fund	TRS Fund Assessment	\$	213.95
Iowa Department of Revenue	Sales Tax	\$	6,942.00
Iowa Department of Revenue	State Withholding	\$	1,296.00
Iowa One Call	Locates	\$	18.00
Iowa Public Employees Retirement System	IPERS Contributions	\$	4,913.12
Iowa Utilities Board	DPRS Assessment	\$	38.63
Laurens, City of	Utility Billing	\$	89,172.28
Laurens Food Pride	Cleaning Supplies	\$	32.16
Laurens House of Print	Printing Services	\$	144.45
Laurens Municipal Power & Communications	Communications Bill	\$	145.21
Laurens Municipal Utilities	Utility Bill	\$	91.00
Laurens Plumbing	Miscellaneous Supplies	\$	113.89
Laurens State Bank	Service Charges	\$	37.31
Laurens Sun	Publications/Advertising	\$	515.93
Long Lines	Communication Services	\$	9,494.30
Merchant Bankcard	Credit Card Processing Fees	\$	721.60
Mid-American Energy	NEAL 4 Operations	\$	33,000.00
National Cable Television Cooperative	Cable Modems	\$	1,462.31
Nexstar Broadcasting	Programming Fees	\$	1,199.74
NIMECA	Power Bill	\$	47,220.64
NIMECA	FERC Filing	\$	2,925.00
Norsolv Systems	Norsolv Services	\$	191.48
Oakhill Consulting	FTTH Project	\$	132.00
Office Elements	Office Supplies	\$	46.82
Payroll	Salaried, Hourly & Overtime	\$	21,380.83
Petty Cash	Postage	\$	20.90
PLIC-SBD Grand Island	Life/Disability Insurance	\$	497.84
Pocahontas Hospital	Services – Drug Test	\$	34.75
Pop Media	Programming Fees	\$	45.73
Postmaster	Postage	\$	560.00
Pro Cooperative	Fuel	\$	230.20
R&D Industries	Network Support	\$	768.88
RB Lumber Company	Supplies	\$	205.72
Skarshaug Testing Lab	Glove Testing	\$	63.88
Spencer Municipal Utilities	Transport Fees	\$	660.75
Stuart C Irby	Transformers	\$	7,990.76
Tegna	Programming Fees	\$	1,398.80
US Card Systems	Credit Card Terminal Lease	\$	29.95
Verizon	Wireless Phone Service	\$	207.44
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	8,048.09
Zcorum	Cable Modem Provisioning	\$	807.85
	Total Expenses	\$	292,021.47

Electric Expenses	\$	249,005.13
Communications Expenses	\$	43,016.34
Total Expenses	\$	292,021.47

Trustees reviewed the Utility Funds Report, Balance Sheet, and Income Statement for October 2020. No specific action was taken.

Trustees reviewed information provided by DGR Engineering regarding the wholesale power supply rates for the City of Marathon. Motion by Trustee Storms and seconded by Trustee Runneberg to approve the recommended wholesale power supply rates for the City of Marathon for calendar years 2021 and 2022. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve up to \$1,000 for the 2020 Holiday Lighting Discount. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve a One Time Payment of \$300 in Laurens Chamber Bucks to all Full-time employees and \$150 in Laurens Chamber Bucks to all Part-time employees. Ayes: All. Nays: None. Motion carried.

Discussion was held on the 2021 Electric Utility Improvements – Fiber to The Premise (FTTP) Project. The General Manager went over the tentative schedule of items the Board needs to address in December regarding the FTTP Project. No specific action was taken.

General Manager Update:

1. Retransmission Consent Agreements – currently we do not have an agreement with KDSM (FOX) out of Des Moines. Reminder – we will be dropping the Mankato channels as of the first of the year due to constant poor reception.
2. We received the American Public Power Agency (APPA) 2019 Average Revenue per kilowatt-hour (kWh) Report for all electric utilities in Iowa. Laurens Municipal Power & Communications came in at the 28th lowest overall revenue per kWh. There were 181 electric utilities from Iowa in this report. The 181 electric utilities are made up of 3 Investor-owned, 42 Rural Electric Cooperatives and 136 Municipal Utilities.

There being no further business, the Chairman declared the meeting adjourned at 1:55 p.m.

Chairman, Board of Trustees

ATTEST: _____
Secretary, Board of Trustees