

August 24, 2021

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 11:30 a.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg, and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Storms and seconded by Trustee Runneberg to amend the agenda for the August 24, 2021 regular meeting by changing item 5 to: "5a. MP Nexlevel, LLC Change Order #2" and "5b. MP Nexlevel, LLC Pay Request #4". Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the July 22, 2021 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the summary of receipts for July 2021 in the amount of \$365,328.25 and the list of expenses for July 2021 in the amount of \$593,110.06. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R – Electric	\$ 249,262.05
A/R – Communications	\$ 67,979.28
Merchandise/Services – Electric	\$ 230.00
Merchandise/Services – Communications	\$ 42.00
Carrier Access Fees – Communications	\$ 3,688.03
Write-Off Recovery – Electric	\$ 1,646.00
CD Interest Earned – Electric	\$ 4,225.00
Deposits – Electric	\$ 1,500.00
Deposits – Internet	\$ 221.00
Deposits – Cable TV	\$ 30.00
Marathon Energy Sales – Electric	\$ 8,366.91
E911 Circuit Fees - Telephone	\$ 643.26
Tower Lease – Communications	\$ 3,000.00
Attachment H Revenues – Electric	\$ 23,848.94
Miscellaneous – Electric	\$ 0.01
Miscellaneous – Telephone	\$ 21.00
Miscellaneous – Cable TV	\$ 104.60
Fuel Tax Refund – Electric	\$ 294.10
Fuel Tax Refund – Internet	\$ 98.03
Fuel Tax Refund – Telephone	\$ 73.53
Fuel Tax Refund – Cable TV	\$ 24.51
Office Phones – Electric	\$ 30.00
Total Cash Receipts	\$ 365,328.25

Electric Receipts	\$ 289,403.01
Communications Receipts	\$ 75,925.24
Total Cash Receipts	\$ 365,328.25

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 85.28
AFLAC	Employee Contributions	\$ 245.80
Alliant Energy	Natural Gas	\$ 376.45
Associate Partners	Pre-Equalization Annual Fee	\$ 295.00
Aureon	CALEA/SS7/Switching/Transport	\$ 570.35
Aveis	Group Vision Insurance	\$ 108.48
B&K Embroidery	Utility Clothing	\$ 165.32

Bally Sports North	Programming Fees	\$	1,412.52
Big 10 Network	Programming Fees	\$	594.00
Border States Electric	FTTP Project Supplies	\$	451.04
Cleveland, Chad	Meeting Expenses	\$	165.76
Community State Bank	Service Charges	\$	54.38
Consortia Consulting	Consulting Contract	\$	975.00
Counsel	Lanier Copier Support	\$	133.08
Customers	Deposit/Credit Refunds	\$	1,003.82
Department of Energy	WAPA Power Bill	\$	30,934.10
Echo Group	Coax/CAT6/Connectors	\$	620.24
Employee Benefit Systems	Self-Funding Administration	\$	120.00
Employee Benefit Systems	Self-Funding Claims	\$	939.95
Hearst Television	Programming Fees	\$	1,663.20
ICMA RC	Employee Contributions	\$	4,000.00
Internal Revenue Service	Payroll Taxes	\$	9,831.82
Internal Revenue Service	Federal Excise Tax/PCORI Fees	\$	710.13
Interstate TRS Fund	TRS Fund Assessment	\$	178.62
Iowa Association of Municipal Utilities	Meeting Registration	\$	50.00
Iowa Department of Revenue	Sales Tax	\$	6,779.00
Iowa Department of Revenue	State Withholding	\$	1,529.00
Iowa One Call	Locates	\$	131.50
Iowa Public Employees Retirement System	IPERS Contributions	\$	6,219.62
Iowa Utilities Board	DPRS Assessment	\$	36.71
KC Nielsen LTD	Vehicle Serviced (JD Gator)	\$	147.98
Laurens, City of	Utility Billing	\$	94,584.82
Laurens Food Pride	Cleaning Supplies	\$	101.57
Laurens House of Print	Paper	\$	53.23
Laurens Municipal Power & Communications	Communications Bill	\$	137.61
Laurens Municipal Utilities	Utility Bill	\$	96.77
Laurens Plumbing	Conduit/Wasp Spray/Supplies	\$	501.38
Laurens Sun	Publications/Advertising	\$	171.90
Long Lines	Communication Services	\$	7,620.19
Lumen Access	Access/Transport Fees	\$	552.06
Lumen Lexcis	Directory Listings	\$	36.45
Merchant Bankcard	Credit Card Processing Fees	\$	784.95
Messenger	Advertising	\$	100.00
MidAmerican Energy	Neal 4 Operations	\$	61,000.00
MP Nexlevel LLC	FTTP Pay Request #3	\$	185,183.74
National Cable Television Cooperative	Programming Fees	\$	16,624.69
Nexstar Broadcasting	Programming Fees	\$	1,594.56
NIMECA	Power Bill	\$	38,054.03
NIMECA	MRES Settlement Payment	\$	5,357.31
NIMECA	2" Inner Duct – Red	\$	2,776.65
Oakhill Consulting	FTTP Project Engineering	\$	5,181.00
Office Elements	Office Supplies	\$	287.66
Payroll	Salaried, Hourly & Overtime	\$	25,450.53
Pocahontas County 911	E911 Fees	\$	1,196.73
Pop Media	Programming Fees	\$	44.88
Postmaster	Postage	\$	300.46
Power & Telephone	FTTH Project Materials	\$	45,768.77
Power Product Services	Battery Plant Tested	\$	860.00
Pro Cooperative	Fuel	\$	694.42
R&D Industries	Network Support	\$	2,177.62
Secure Shred Solutions	Paper Shredding	\$	24.00

Stuart C Irby	Tyco Heat Shrinking Sleeves	\$ 2,745.20
Stuart C Irby	LED Street Lights	\$ 11,235.00
TP Anderson & Company	Surplus Funds Calculation	\$ 340.00
US Card Systems	Credit Card Terminal Lease	\$ 29.95
Verizon	Wireless Phone Service	\$ 207.84
Visa	Parade Candy	\$ 36.69
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$ 9,860.23
Zcorum	Cable Modem Provisioning	\$ 809.02
	Total Expenses	\$ 593,110.06

Electric Expenses	\$ 533,359.21
Communications Expenses	\$ 59,750.85
Total Expenses	\$ 593,110.06

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for July 2021. No specific action was taken.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve Change Order #2 in the amount of \$53,050.00 for the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve Pay Request #4 in the amount of \$249,006.86 for the work completed on the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project by MP Nexlevel, LLC. Ayes: All. Nays: None. Motion carried.

Discussion was held on the Fiber-To-The-Premise Project. The main line inner duct crew has all of the 2" duct in place and are getting close to completing their portion of the project. The drop crew is progressing. Once all the main line and drop inner duct is buried, then a fiber crew will come in and pull fiber into the inner ducts, splice, test, and label all of the fiber. No specific action was taken.

Discussion was held on packages and pricing of communication services for customers on our new fiber system. No specific action was taken.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the Public Funds Banking Resolution for Community State Bank. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the Originating Depository Financial Institution Agreement with Community State Bank. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the Master Services Agreement and proposed Statement of Work for network assessment services from RSM US LLP. The estimated cost for the proposed work is up to \$26,500.00. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the Cable Television Special Service Agreement for the Laurens Care Center. Ayes: All. Nays: None. Motion carried.

Discussion was held on Hometown Housing and Rural Housing 360. The General Manager will work to get a group of community leaders together for a presentation from Hometown Housing and Rural Housing 360 to see if their program would help with some of our housing issues in Laurens.

Discussion was held on selling the Ditch Witch R300 Zahn Vibratory Plow. The Board instructed the General Manager to go ahead and seek out offers.

There being no further business, the Chairman declared the meeting adjourned at 2:45 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees