

September 24, 2021

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 11:30 a.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg, and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the agenda for September 24, 2021 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the August 24, 2021 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the summary of receipts for August 2021 in the amount of \$384,352.49 and the list of expenses for August 2021 in the amount of \$550,452.79. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

| | |
|---------------------------------------|----------------------|
| A/R – Electric | \$ 271,777.54 |
| A/R – Communications | \$ 63,981.45 |
| Merchandise/Services – Electric | \$ 4,816.79 |
| Merchandise/Services – Communications | \$ 260.00 |
| Carrier Access Fees – Communications | \$ 3,325.26 |
| Write-Off Recovery – Electric | \$ 273.00 |
| NIMECA Power Bill – Electric | \$ 1,689.46 |
| Deposits – Electric | \$ 2,200.00 |
| Deposits – Internet | \$ 444.00 |
| Deposits – Cable TV | \$ 126.00 |
| Marathon Energy Sales – Electric | \$ 9,296.25 |
| Tower Lease – Communications | \$ 2,100.00 |
| Attachment H Revenues – Electric | \$ 23,961.67 |
| Miscellaneous – Telephone | \$ 21.00 |
| Miscellaneous – Cable TV | \$ 50.07 |
| Office Phones – Electric | \$ 30.00 |
| Total Cash Receipts | \$ 384,352.49 |

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|----------------------------|----------------------|
| Electric Receipts | \$ 314,044.71 |
| Communications Receipts | \$ 70,307.78 |
| Total Cash Receipts | \$ 384,352.49 |

List of Expenses

| | | |
|-----------------------|-------------------------------|--------------|
| A & M Laundry | Dust Mops & Mats | \$ 85.28 |
| Advanced Door Systems | Garage Door Repairs | \$ 472.50 |
| AFLAC | Employee Contributions | \$ 245.80 |
| Alliant Energy | Natural Gas | \$ 378.00 |
| Aureon | CALEA/SS7/Switching/Transport | \$ 576.54 |
| Avesis | Group Vision Insurance | \$ 108.48 |
| Bally Sports North | Programming Fees | \$ 1,400.60 |
| Big 10 Network | Programming Fees | \$ 528.75 |
| Cleveland, Chad | Meeting Expenses | \$ 57.12 |
| Community State Bank | Service Charges | \$ 91.19 |
| Consortia Consulting | Consulting Contract | \$ 975.00 |
| Counsel | Lanier Copier Support | \$ 73.39 |
| Customers | Deposit/Credit Refunds | \$ 66.94 |
| Department of Energy | WAPA Power Bill | \$ 35,435.04 |

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|--|---------------------------------|-----------|-------------------|
| Employee Benefit Systems | Self-Funding Administration | \$ | 120.00 |
| Employee Benefit Systems | Self-Funding Claims | \$ | 236.08 |
| Goldfield Telecom | FTTP Project Materials | \$ | 12,014.90 |
| Hearst Television | Programming Fees | \$ | 1,656.90 |
| Heart N Home | Funeral Flowers – Sonksen | \$ | 37.45 |
| ICMA RC | Employee Contributions | \$ | 4,000.00 |
| Iconnectiv | Local Number Portability | \$ | 278.82 |
| Internal Revenue Service | Payroll Taxes | \$ | 10,039.24 |
| Interstate TRS Fund | TRS Fund Assessment | \$ | 178.62 |
| Iowa Department of Revenue | Sales Tax | \$ | 6,946.00 |
| Iowa Department of Revenue | State Withholding | \$ | 1,565.00 |
| Iowa One Call | Locates | \$ | 47.10 |
| Iowa Public Employees Retirement System | IPERS Contributions | \$ | 6,291.64 |
| Laurens, City of | Utility Billing | \$ | 94,566.13 |
| Laurens Food Pride | Supplies | \$ | 125.58 |
| Laurens Municipal Power & Communications | Communications Bill | \$ | 174.80 |
| Laurens Plumbing | Supplies | \$ | 104.65 |
| Laurens Sun | Publications/Advertising | \$ | 466.48 |
| Library of Congress | SA1 Royalty Licensing Fees | \$ | 67.00 |
| Long Lines | Communication Services | \$ | 9,166.49 |
| Lumen Access | Access/Transport Fees | \$ | 552.11 |
| Lumen Lexcis | Directory Listings | \$ | 36.45 |
| Merchant Bankcard | Credit Card Processing Fees | \$ | 751.07 |
| MidAmerican Energy | Neal 4 Operations | \$ | 16,000.00 |
| MP Nexlevel LLC | FTTP Pay Request #4 | \$ | 249,006.86 |
| National Cable Television Cooperative | Programming Fees | \$ | 15,446.02 |
| Nexstar Broadcasting | Programming Fees | \$ | 1,576.76 |
| NIMECA | FTTP Project Materials | \$ | 172.69 |
| Oakhill Consulting | FTTP Project Engineering | \$ | 1,675.00 |
| Payroll | Salaried, Hourly & Overtime | \$ | 25,896.09 |
| PLIC-SBD Grand Island | Life/Disability Group Insurance | \$ | 1,106.88 |
| Pop Media | Programming Fees | \$ | 44.71 |
| Prins, Reid | Safety Footwear | \$ | 150.00 |
| Pro Cooperative | Fuel | \$ | 728.66 |
| R&D Industries | Network Support/Computer | \$ | 2,813.98 |
| Richardson’s Service | Tire Repair | \$ | 13.91 |
| Spencer Municipal Utilities | Fiber Lease | \$ | 450.00 |
| US Card Systems | Credit Card Terminal Lease | \$ | 29.95 |
| VECTOR | Annual Dues 2021-2022 | \$ | 4,059.50 |
| Verizon | Wireless Phone Service | \$ | 207.80 |
| Visa | Pressure Regulator Parts | \$ | 1,053.73 |
| Wellmark Blue Cross Blue Shield | Group Health Insurance | \$ | 9,860.23 |
| Zcorum | Cable Modem Provisioning | \$ | 806.02 |
| Ziegler, Inc. | Generators Annual Maintenance | \$ | 29,436.86 |
| | Total Expenses | \$ | 550,452.79 |

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|-------------------------|-----------|-------------------|
| Electric Expenses | \$ | 492,074.95 |
| Communications Expenses | \$ | 58,377.84 |
| Total Expenses | \$ | 550,452.79 |

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for August 2021. No specific action was taken.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve Change Order #3 in the amount of \$14,530.00 for the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve Pay Request #5 in the amount of \$255,420.08 for the work completed on the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project by MP Nexlevel, LLC. Ayes: All. Nays: None. Motion carried.

Discussion was held on the Fiber-To-The-Premise Project. All fiber vaults should be installed within the next two (2) weeks. Drops are progressing and they have approximately 50-60% installed. No specific action was taken.

Discussion was held on the First Amendment to Memorandum of Lease and the Second Amendment to Tower Lease Agreement with AT&T Mobility. No specific action was taken.

Discussion was held on the new gWorks software "Front Desk". No specific action was taken.

Discussion was held on Hometown Housing and Rural Housing 360. No specific action was taken.

There being no further business, the Chairman declared the meeting adjourned at 3:30 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees